Annotated proposal template for the SME Instrument: Phase 1 and Phase 2.

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Please follow the structure of the template when preparing your proposal. It has been designed to ensure that the important aspects of your innovation and planned work are presented in a way that will enable the experts to make an effective assessment against the award criteria.

If you upload a proposal longer than 30 pages for phase 2, or longer than 10 pages for phase 1 (only sections 1-3, including cover page and executive summary) before the cut-off date, you will receive an automatic warning and will be advised to shorten and re-upload the proposal. After the call cut-off date, excess pages will be automatically made invisible and will not be taken into consideration.

Please, do not consider the page limit as a target! It is in your interest to keep your text as concise as possible, since experts rarely view unnecessarily long proposals in a positive light.

Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, page size A4, margins (2.0 cm side and 1.5 cm top and bottom), at least single line spacing.
For re-submissions: evaluators know if it is a re-submission or not. They are instructed to ignore any reference to previous submissions. Nonetheless, if you choose to mention that this is a re-submission, make sure to write what were the weak spots of the last submission and what you did in order to improve it. In any case, evaluators will not receive a copy of the first submission or the results of the previous evaluation.

For those who won Phase 1 and are now submitting for Phase 2: You have to upload your final report together with the Phase 2 proposal. The evaluators will receive this copy of your final report. Make sure to describe your development since winning phase 1 and why now phase 2 is your next step. Make sure the final report for phase 1 and the proposal for phase 2 are in correlation. Do not repeat steps that were already taken.
EIC SME Instrument Annotated template
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